

## THE STEEPLE CHURCH DUNDEE - SC014314

### PARISH NURSING SERVICE

#### RECOVERY SUPPORT WORKER PERSON SPECIFICATION

The Staff of the Parish Nursing Service want to appoint the right person to this developmental post. We will provide a warm welcome, inclusion in relevant meetings and activities and make reasonable adjustments to accommodate requirements of the preferred/ selected candidate.

#### **Role requirements:**

**The Recovery Support Worker** will be a member of an established team, and can expect to receive support, encouragement and guidance from the team. Regular discussion and feedback will be essential to the development of this new role, via regular team meetings, which occur weekly. Every item of the following list is not expected to be achieved in full at the start of the contract, but the RSW will be expected to demonstrate sustained development.

1. The Recovery Support Worker (RSW) does not require to have specific qualifications, but will either have or be willing to undertake relevant courses in supporting people who have problem substance use. Courses in care work, Scottish Drug Forum Modules and Naloxone administration training are relevant.
2. The RSW will require to have excellent communication skills, with clients, staff and the wider public.
3. The RSW will at all times maintain the dignity and confidentiality of people who use our services, as well as staff and Volunteers.
4. The RSW will become familiar with and maintain all records securely as per GDPR.
5. The RSW must always practise within their current knowledge and skills.
6. The RSW will be able and willing to meet the requirements of the job description. Reasonable adjustments will be applied by the Parish Nurses to support specific requirements of the candidate/employee.
7. The RSW will be aware of and follow all relevant Parish Nursing and Steeple Church policies, including for example, Health and Safety, Lone Working, General Data Protection Regulations.
8. The RSW will attend appropriate local Parish Nursing study days and appropriate events to promote continuing job-related learning and development.
9. The RSW will participate in regular role appraisal meetings with their Line Manager.
10. The RSW will be a person who has lived experience of their own recovery journey, or that of a family member, and must be able to sustain their own recovery journey.
11. The potential RSW must declare all criminal convictions. A full PVG check is required.
12. Safeguarding training will be completed through Church of Scotland as soon as possible after role commences.
13. Spiritual care is part of the role and although the RSW does not require to be a Christian it is expected that they will understand and apply principles of general spiritual care in the course of their work.

The Recovery Support Worker requires to:

- Be able to work effectively as a team member
- Be able to work with decreasing supervision as this role develops
- Be able to manage workload and time efficiently
- Be able to maintain personal and professional boundaries
- Be able to work with colleagues across statutory and voluntary sectors
- Be able to demonstrate accurate record-keeping relating to activities and attendances
- Be able to maintain the integrity of the Parish Nursing Service at The Steeple
- Be able to develop new initiatives, in consultation with, and as necessary, with the support of the Parish Nurses
- Be able, with the support of the Parish Nurses, to risk-assess planned groups/activities etc, to ensure the safety of all involved.

**Person specifications also include:**

- living in, or within reasonable reach of Dundee
- being able to travel independently to venues where work activities are taking place
- wearing clothing that is suitable for the role (not provided)
- participating in wider range of Parish Nursing activities, eg., at local meetings, events or conferences
- sharing good practice with other staff

Parish Nursing Service  
The Steeple Church  
Dundee  
Scottish Charity No SC014314

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